

Wells Operatic Society Limited
Committee meeting Minutes
17th April 2023 at 7.30pm

COMMITTEE

Ken Edmonds (chair), Bobby Bass, Graham Brown, Liz Carey, Tom Creswick, Caroline Hoare, Natalie Hope, Adam Lanfranchi, Dave Palmer, Pauline Perrin, Jo Scammell, Mike Scammell, Glynn Webster

Apologies – Bobbie Bass, Nat Hope, Liz Carey, Tom Creswick, Glynn Webster

Minutes of meeting held 12th February - Additions:

Liz to write to the floral art society to advise that the auditorium is no longer available in November for their AGM.

Show Review by CH - 5 Children and It at The Egg. Relaxed performance, House lights are up and children are free to move around. Allowed more interaction from the children, but it worked well.

Matters arising as of 17/04

Item	Actions/outcomes	Person responsible
	On April 1st LP and EL resigned from the committee and DP became a member of the committee	
Welcome to Dave	Dave Palmer was formally welcomed to the committee	KE
Safeguarding Training	AL spoke to NODA who said the safeguarding training that AL and Lucy Payne have exceeds what would be expected of us. They are happy to act as our co-Designated Safeguarding Leads DSLs so no further training is needed. It is much simpler than for schools, if there is any doubt, an issue can be referred to the local authority. KE asked if AL and/or LP can give the committee some information about what safeguarding is and isn't.	AL
Summer Social and Roy Bevan award	Booked Henton Village Hall for July 15th all paid for. Still looking for quotes from a food vendor - many are already booked up. KE to send email about the Roy Bevan award	CH/KE
NODA awards	Details were posted to NODA. To be awarded at Summer Social	

Costumes hire by Street Theatre company	Costumes hired have been returned by Jackie	Done
Additional signage inside the building	Additional signs indicating direction for toilets and signs stating 'no drinks in the auditorium'. KE to provide more no drinks signs for Avenue Q	KE
Options for a new projector	Ongoing	GW

Correspondence as of 17/04

Item	Actions/outcomes	Person responsible
Play reading group	Jacki Watts has been looking into becoming a member at Yeovil Library. This would cost £70 per year plus £10.50 per set of scripts borrowed. This was agreed	JW

Treasurer's Report as of 17/04

Item	Actions/outcomes	Person responsible
Accounts	Completed	PP

Membership as of 17/04

Item	Actions/outcomes	Person responsible

Publicity as of 17/04

Item	Actions/outcomes	Person responsible
Avenue Q	Currently sold 64%	
Leaflets in Wells Voice	We think this has had a noticeable effect and it was agreed this would continue for a further year	AL/KE

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Theatre maintenance & renovations as of 17/04

Item	Actions/outcomes	Person responsible
New monitors and associated cabling	All cabling done, but new camera will come after Avenue Q	Nick/AL
Gates for side entrance porch	Quote from Masters for £300, not including letterbox GB to contact them for a revised quote but agreed to go ahead.	GB
Broken window behind lighting box / clear out of lighting storage area	Need to arrange a date for clearing. AL has emailed GB and Adrian to try and arrange a time to clear out.	AL Ongoing
Refurbishment of all bathrooms	Quote for ladies toilets £1991.92 - Agreed Gents toilet £663.97 - On hold for now Disabled toilet £881 - On hold for now	MS
Roof of canopy over white doors	Metal to replace the broken plastic covering £172.17 - Agreed	MS
Insulation for workshop	Quote for £1309.92 - Agreed	MS
Repair of garage roof	Quotes required - ongoing	MS
Replacement for pendant lights in the bar	Lights were still flickering. Seem to be OK now.	Done
New follow spots	Ongoing	GB

Hirings as of 17/04

Item	Actions/outcomes	Person responsible
Cosmo group	Ongoing	SE
Flower club	Currently no bookings and believe they are looking for alternative venues.	
Wells Comedy Festival	PP to contact them with a new way of charging - they pay for all the days they use and nothing from the bar KE to make sure SE doesn't book them in for next year until a discussion has been had about charging.	PP/KE

Chorus of Disapproval	The whole theatre and bar booked for the day and evening on 17th June for their summer concert. Doreen has offered to run the bar.	JS/MS
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Productions

Avenue Q by Jeff Whitty		24th - 29th April 2023	
<i>Director</i>	Nick Barlow	<i>Producer/ Assistant Director</i>	Tom Creswick
<i>Set design</i>	Emma Lanfranchi and Mark Wall	<i>Choreographer</i>	Elisha Webster
<i>SM</i>	Emma Lanfranchi	<i>Lighting</i>	James Linham
<i>Sound</i>	Ollie and Adrian	<i>Projection</i>	unsure
<i>Costumes</i>	Louise Sansam	<i>Props</i>	Sophie Kerton
<i>Prompt</i>	Freda Brown	<i>Makeup</i>	TBC
<i>Budget</i>	Agreed	<i>Publicity</i>	Adam Lanfranchi
<i>Photos</i>		<i>Programme</i>	Adam Lanfranchi
<i>Ticket prices</i>	All tickets £16	<i>Rehearsal schedule</i>	In place
<i>FoH</i>	Sally Trayhurn	<i>Tickets go live</i>	4th February

The Tempest by William Shakespeare		13th - 16th September 2023	
<i>Director</i>	Jonathan Sansam	<i>Consultant director</i>	Lois Harbinson
<i>SM</i>		<i>Lighting</i>	Graham Brown
<i>Sound</i>	Adrian Mitchell	<i>Producer</i>	Adam Lanfranchi
<i>Costumes</i>	Louise Sansam	<i>Props</i>	
<i>Prompt</i>	Freda Brown	<i>Makeup</i>	
<i>Budget</i>		<i>Publicity</i>	Tom Creswick Adam Lanfranchi
<i>Photos</i>	Greg	<i>Programme</i>	Adam Lanfranchi
<i>Ticket prices</i>	£12 - £13	<i>Rehearsal</i>	

		<i>schedule</i>	
<i>FoH</i>	Adam to ask Sally Trayhurn	<i>Tickets go live</i>	

Puss In Boots		9th - 16th December 2023	
<i>Director</i>	Glynn Webster	<i>Producer</i>	Vicky Orman
<i>SM</i>	Mike Scammell + assistant (awaiting reply from Sarah Galton)	<i>Lighting</i>	Graham Brown /
<i>Sound</i>		<i>Choreographer</i>	
<i>Costumes</i>	Louise Sansom	<i>Props</i>	TBC
<i>Prompt</i>	Not required	<i>Makeup</i>	TBC
<i>Budget</i>		<i>Publicity</i>	
<i>Photos</i>		<i>Programme</i>	
<i>Ticket prices</i>		<i>Rehearsal schedule</i>	
<i>FoH</i>		<i>Tickets go live</i>	

Confirmed productions

Production	Proposed dates
The Glass Menagerie by Tennessee Williams Director Kevin Hardacre	6th - 9th March 2024
Sister Act by Cheri Steinkellner and Bill Steinkellner Director Tom Creswick	7th - 11th May 2024 (matinée on the 11th)
Witness for the Prosecution by Agatha Christie Director Adam Lanfranchi	16th - 21st September 2024
Nativity! The Musical by Debbie Isitt and Nicky Ager Director Sharon Edmonds	Most likely 14th - 21st December 2024 TBC
Equally Divided by Ronald Harwood Director Jackie Watts	March 2025

Training as of 17/04

Item	Actions/outcomes	Person responsible
First Aid Training	Ongoing.	NH

Show reviews as of 17/04

Show	Review	Reviewed by
Witness for the Prosecution - London	AL Brilliant, showed how to rewrite bits AL was not sure of in script. Different to anything else she has written	AL
Bunch of amateurs -Street Theatre	Harmless fun	AL
Life Of Pi	On big screen at Strode, brilliant	PP

Any other business as of 17/04

Item	Actions/outcomes	Person responsible
Microsoft365	We can have a free subscription for all members if we want it - AL is looking into changing our email system to this one	AL

Date of next meeting:
Tuesday 16th May, 7:30pm