

Wells Operatic Society Limited
Minutes of the meeting on
11th February 2019 at 7.30pm

COMMITTEE

Richard Wright (Vice Chair), Pauline Perrin, Ken Edmonds, Graham Brown, Mike Scammell, Niamh McGrogan, Gerald Evers, Adam Lanfranchi, Sharon Edmonds, Lyn Jones,

Apologies – Lyn Jones,

1. Minutes of the last meeting - agreed

2. Matters Arising

- a. Theatre Handbook – updated by RW, any further comments to **RW** and then it will continue as an ongoing process.
- b. *Wake Up Wells* – Very busy, really well worth doing next year.
- c. The High Street Banner – update – RW met with Wells City Council. The Council are still keen to see the banners return to the High Street, but some repairs will have to be done. **KE** is looking into other options in the meantime. - ongoing
- d. Friends of the Little Theatre meeting had quite a good number of interested people. Some have volunteered to help with Civic night.

3. Correspondence

PP – Bath Opera would like to visit and perform here this summer. Agreed that this was not practical.

4. Treasurer's Report and Box Office

- a. General Data Protection Regulation (GDPR), that came into effect on May 25, 2018. Nick Barlow says there is little for us to change, but will make sure everything is correct on the website **PP** to remind. Ongoing

5. Membership

- a. New members –
Jessica Errington – Ordinary - Agreed
Dominique Swain – Ordinary - Agreed
Robert Prince - Ordinary - Agreed
- b. Patrons leaflet. **LJ**- ongoing
- c. Theatre News / What's On sheet and Wells Community Facebook page – **SE** the latest edition is just about to post.
- d. **AGM – Friday 22nd March**. Agenda is on the noticeboard. Refreshments – **MS** bar & **PP** nibbles, Reports - Past and Forthcoming Productions – **SE**, Patrons report – **LJ**, Social Report – **NM**. NODA awards – agreed. Roy Bevan Award to be presented at the Dinner Dance – **NM** to organise.
- e. **Civic Night – Monday 13th May** – 3 offers of help following the *Friends of the Little Theatre* meeting **LJ** will either make the canapés herself or order some - she has a fiddle shaped cutter that she is keen to use!
- f. **Dinner Dance – Saturday 8th June** at Wells Golf Club – **NM** £25 tickets
- g. **Open Day – 15th June 2019** – arrangements discussed. **RW** to ask for volunteers at the AGM.

6. Publicity

All in hand.

7. Theatre Renovations

- a. PAT testing **MS**. **GB** is investigating training so that we can do this ourselves.

- b. New signs and billboards at the front of the theatre and on Chamberlain Street. Db+Paul architects have advised contractors. **RW** to start the process of costings – ongoing.
- c. Tree – yellow line edge. **GB** to order paint and sign. ongoing
- d. Chamberlain Street doors. **AL and GB**. £740 woodwork frames, £126 fittings, £432 glass, total £1318 Steve Wilcox carpenter to be instructed. Agreed to go ahead.
- e. Rear doors and break in – repairs are all complete, thanks to RW for arranging this. All done.
- f. Moths in the wardrobe. **SE** has had a quote of £125 + VAT plus £50 per room. Is waiting for other quotes to come in. ongoing
- g. CCTV and security lights. **AL** ongoing
- h. Arrangements to remove D1 and D2 when the disabled seat is sold. **GB** to talk to Norman as needed. Agreed.
- i. The 'loan' wheelchair seems to have disappeared? **RW** to look at getting another. ongoing

8. Productions/Hire.

Hires in February, March and April 2019. See Bar Calendar for details. The person responsible is in bold.

Small Steps x 2 – **GE /SE**

Cosmo group – **GE /SE**

U3A walking group – **GE /SE**

One Act Play rehearsals – **Doreen Grant**

The Opposite Sex rehearsals – **KE**

Fiddler rehearsals – **GB**

AGM - **GE**

- **March 6th-9th 2019 – The Opposite Sex** by David Tristram. Director – **KE**. Stage manager – **MS**, Lighting – **GB**, Costume - **KE**, Prompt - **Jackie Watts**, Properties – **KE**, Ticket Price – **£8**, Rehearsal schedule – **agreed**. FoH manager – **Sally Trayhurn**.
- **May 13th-18th 2019 – Fiddler on the Roof**. Rights received. Director – **Lois Harbinson**, Assistant Director – **Adam Lanfranchi**, Producer - **Graham Brown**, MD – **Sheila Ross**, Choreography - **Eden Simpson**, SM – **Emma Russell**, Set Designer – **Emma Russell**, Lighting – **GB**, Sound – **Adrian Mitchell**, Costumes - **Louise Sansam**, Prompt – **Freda Brown**, Props – **Lesley Ricketts**, Make up – **Helen and Julie Makin**, Budget – **agreed**, Publicity - **KE**, Ticket Price – **£13 and £10**, Rehearsal schedule – **agreed**, FoH manager – **Sally Trayhurn**. **Tickets go live on the Saturday after the play Opposite Sex finishes.**
- **Sept 18-21st 2019 – Anne of Green Gables** by Lucy Montgomery, Director - **Bobby Bass**, Producer – **NM**, Stage manager – **Charlie Watkins**, Lighting - **GB**, Prompt – **FB**, Budget - **tba**, Ticket Price – **£11 and £9**, Rehearsal schedule – **agreed**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **Dec 14th-21st 2019 - Wind in the Willows** by Fellowes, Drew and Styles, Director - **Kate Lynch**, Assistant Director – **?**, Producer – **Alisa Creaser**, MD – **Sheila Ross**, Choreography - **Tina Eyers**, SM – **Chris Spray**, Set Designer – **Mark Wall**, Lighting – **?**, Sound – **Adrian Mitchell**, Costumes - **?**, Prompt – **?**, Props – **Penny Bonetti and Catriona Eagle**, Make up – **?**, Budget – **tba** (agreed to set for a 'Spring Show'), Publicity - **KE**, Photos and programme – **AL and Emma Russell**, Children's chaperone – **Doreen Grant**, Ticket Price – **tba**, Rehearsal schedule – **agreed**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **March 2020** – any ideas?
- **May 4th-9th 2020 – Big Fish** John August/Andrew Lippa, Director – **Niamh McGrogan**, Assistant Director – **?**, Producer – **Doreen Grant**, MD – **Sheila Ross**, Choreography – **Eden Simpson**, SM – **?**, Set Designer – **?**, Lighting – **?**, Sound – **?**, Costumes – **Louise Sansam**, Prompt – **Freda Brown**, Props – **Jo Scammell and Vicky Orman**, Make up – **?**, Budget – **tba**, Publicity - **?**, Ticket Price – **tba**, Rehearsal schedule – **tba**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **September 2020 –The Tempest**. Director - **Jon Sansam**
- **Dec 2020** – **KE** to direct a Pantomime - Vicky to write it.
- **March 2021** - any ideas?

- **May 4th-9th 2021 – 9 to 5** Music and Lyrics by Dolly Parton. Director – **Niamh McGrogan**, Assistant Director – **?**, Producer – **Doreen Grant**, MD – **Sheila Ross**, Choreography – **Eden Simpson**, SM – **?**, Set Designer – **?**, Lighting – **?**, Sound – **?**, Costumes – **Louise Sansam**, Prompt – **Freda Brown**, Props – **Jo Scammell and Vicky Orman**, Make up – **?**, Budget – **tba**, Publicity - **?**, Ticket Price – **tba**, Rehearsal schedule – **tba**, FoH manager – **Sally Trayhurn**. **Tickets go live on?**
- **September 2021 - And Then There Were None** Director - **AL**

9. Training

Bar and FoH training to continue as needed.
Possible PAT testing.

10. Show Reviews

GB - Cinderella at Burnham-on-Sea. Some issues with sound, fantastic ideas and fun show.
GB – WSPA show, Jack was fantastic as Ai Baba.

11. Any Other Business

AL – there have been some spoken concerns over the comfort of the musicians in the pit. Agreed to talk to the musical directors about space, comfort and heating. The heating generally was also discussed. NM and AL to arrange a meeting with MD's to discuss issues.

NM – enquiry about using our bar for an outside event. – need to check premises licence.

GB – concern about amount of work enquired to cover hirings. Need to consider a wider team of people to cover it. Discussion about the hire of props, cloths and other items. Ongoing

12. Date of next meeting AGM on 22nd March 2019 then 23rd April