

Wells Operatic Society Limited
Minutes of the meeting on
Monday 6th March 2017 at 7.30pm (7pm for the financial training)

COMMITTEE

Chris Briton (chair), Richard Wright, Pauline Perrin, Ken Edmonds, Alisa Creaser, Graham Brown, Lyn Jones, Sharon Edmonds, Mike Scammell, Dave Collyer, Gerald Evers

7.00-7.30 Financial information training. Thank you to Giles Webb of Webb and Co. our accountants, who gave a very informative and helpful presentation on the Theatre's accounts. There were several questions covering VAT, reserves and assets. A very useful session.

Apologies – Lyn Jones, Chris Briton (RW chaired the meeting)

1. Minutes of the last meeting - agreed

2. Matters Arising – those listed below

a) **Fire Safety update** – CB we await CB's report, but are agreed that this is a priority.

3. Correspondence

a. Norman Cowell asked that we agree the definition of ticket price 'concessions' for the website. Agreed that concessionary priced tickets are available for:

Students (with an NUS card);

Somerset Fellowship of Drama members (with membership card);

National Operatic and Dramatic Association members (with membership card);

the over 60s;

Children U16 or in full time education;

No concessions are available for the disabled. However a carer sitting in E1 may have a concession ticket when purchased with X1.

4. Treasurer's Report

a. Carnival 'Burger van' payment, **CB** contacted Nancy Dodd – ongoing

b. One act plays have made a good profit. Well done to all involved.

c. Thank you to PP for organising the financial training.

5. Membership

a. New members – Armani Lawlor (Social), Robert Maxwell Wood (Ordinary), and Paul Brice (Ordinary) agreed.

b. Dinner Dance – **25th February 2017**, at the **White Hart Inn** – feedback – all good, thanks to all those who organised it.

c. Review of membership classification. – Wording to be updated on membership form – **PP - done**

d. Patrons leaflet –**LJ - ongoing**

e. AGM – **Friday 24th March 2017**. Details –

7.30pm Reception of Wine and nibbles in the bar (AC to organise)

8.15pm AGM in the Theatre Auditorium

1. Apologies for Absence

2. Minutes of AGM 2016

3. Matters Arising

4. Chairman's Report

NODA awards

5. Members' Reports

Past and Forthcoming Productions – Sharon Edmonds

Patrons report – Lyn Jones

Stage and Orchestra Pit Improvements Project – Richard Wright

6. Treasurer's Report and Appointment of Accountants

7. President's Address - the Mayor will attend

8. Election Of Committee and Officers:- (nomination forms in the bar)

Chairman	Vice Chairman	Treasurer
Secretary	Stage Representative	Theatre Administrator
Publicity Officer	Patrons Secretary	
Committee Members (4)		
9. Any Other Business

6. Publicity

All in place for Our House.

7. Theatre Renovations

- a. Maintenance plan with details of priority work was circulated and discussed, it was agreed that –
 - i. Quotes should be requested for work on the flat roof above the dock doors, and the removal of the concrete raised floor in the stage right wings. **GE**
 - ii. Croscombe roofing will be asked to inspect and repair the central gully. **GE**
 - iii. At the AGM we will ask for volunteers to remake the two billboards.
 - iv. At the AGM we will ask for a team of volunteers and a project manager to undertake the redecoration of the rehearsal room.
 - v. The replacement / repair of the auditorium seating will be discussed at the AGM with a proposal that this goes ahead. **KE**
- b. Stage and Pit **DC** – nothing to report. A full update will be at the AGM
- c. Bar lighting **MS** - ongoing
- d. PAT testing **MS** - ongoing
- e. Insurance and tree. Update – **DC** – We have now gained planning permission to complete the works by March 2019. £3750 for ground works, pruning, new porous ground covering. Agreed to go ahead asap. This will satisfy the insurers and return the area of the car park to use. Pruning will need to be carried out in September. Two complimentary tickets for the Our House will be given to the Consultant who has been very supportive. DC to send planning permission out to all committee. Many thanks for all the hard work on this project.

8. Productions/Trifold/Hire

- a. Details and dates for the Mayor's Fundraising events-
 - i. We will support (bar not required) on the door, a **Wells City Band concert** at the Town Hall. **Sat 8th April 2017, 7.30pm.** **CB** to organise the sale of raffle tickets. **CB, KE and SE** to support on the evening. Details with **CB**, posters with **KE**
 - ii. Arthritis Care are also looking into a **Film Night** with supper at Wells Cinema in **May 2017**. Details to follow.
 - **March 2nd-4th 2017** – Two one act plays: *Easy Stages* by Nick Warburton and *The Fat Lady Sings in Little Grimley* by David Tristram – review – very good great fun, brilliant, very well supported. Nice early finish. Well done to all.
 - **May 15th-20th 2017** – *Our House*. Director - **GE**. Choreography - **Tina Evers**, Rights received. MD – **Sheila Ross**, Musical consultant - **Teresa Barlow**, Producer – **AC**, SM – **Chris Spray**, Props – **Lesley Ricketts**, Lighting – **Graham Brown**, Sound – **Adrian Mitchell**, Costumes – **Chantelle Mitchell**, Prompt – **Freda Brown**, Make up – **Helen and Julie Makin**, Video recording – **Adam Lanfranchi**, Budget – **agreed**, Publicity - **KE**, Ticket Price – **£13 & £10**, Rehearsal schedule – **agreed**. **TICKETS NOW ON SALE**
 - **June 13th 2017** BOVTS - Dylan Thomas' *Under Milk Wood*. **GB or RW** in charge Tickets **£10 & £8** **GE TICKETS NOW ON SALE**
 - **September 20-23rd 2017** Lois Harbinson has offered to direct **The Crucible** by Arthur Miller. This was gratefully agreed. Producer **CB**. SM – **?**, Props – **?**, Lighting – **?**, Sound – **?**, Costumes – **?**, Prompt – **?**, Make up – **?**, Budget – **tba**, Publicity -**?**, Ticket Price – **?**, Rehearsal schedule – **tba**.
 - **December 9th-16th 2017** - *The Three Musketeers*. Director - **Ken Edmonds**, Vicky to write it! Producer – **Vicky Orman**, SM – **Sarah Galton**, Choreography – **Julie Webster**, MD - **Nick Barlow**,

Sound - **Adrian Mitchell**, Lighting – **Graham Brown**, Properties - ?, Prompt – **Freda Brown**, Costume - ?, Make up – **Julie and Helen Makin**, Tickets – **tba**, Budget – **tba**, Rehearsal Schedule – **tba**, Publicity and Programme – **tba**

- **March 2018? – D Grant?**
- **May 2018 – Little Shop of Horrors, Nick Barlow,**
- **September 19th -22nd 2018** William Shakespeare's *The Merry Wives of Windsor* Director – **RW**, Lighting - **GB**, Costumes – **Louise Baker**, Stage manager – **Charlie Watkins**, Properties – **Pat Watkins**, Choreography – **Tina Evers**, Prompt – **Freda Brown**.

9. Training

DC - Charity Trustee training (Financial). Carried out today

DG – chaperone training - date to be confirmed in the spring – ongoing

GE - to look into First Aid Training - ongoing

10. Show Reviews

Matilda, Cambridge Theatre, London. Stunning, great fun and technically impressive. Excellent – AC

11. Any Other Business

AC – we won the David Beech Adjudicators award for Forbidden Planet,

DC – The Gas heater in Green room needs some attention. DC to arrange for the safe,

qualified removal of the gas fire adjacent to the make-up station, and the capping of the gas pipe supply. The supply to the appliance is switched off and is quite safe and, in the meantime, the fire

should not be brought into use. DC to place a notice on the appliance to this effect. He confirm

when the removal and capping work will take place.

12. Date of next meeting – AGM Friday 24th March 2017 then Monday April 24th Then Tues 23rd May